



SAN DIEGO PUBLIC LIBRARY
330 Park Blvd, San Diego, CA 92101-6478

You may use your library card to check out materials at any San Diego Public Library. You have been issued a permanent card that must be renewed every two years. When you sign this card, you assume responsibility for anything that anyone checks out on the card. If it is ever lost or stolen, or if you change your address, please let us know at once. There is a replacement fee for lost, stolen or damaged cards.

CARD REPLACEMENT FEE:

Adult -	\$2.00
Juvenile -	\$1.00

LENDING POLICY

The loan period for books, audiotapes and compact discs is 21 days, with two 21 day renewals allowed. Titles with holds cannot be renewed. Videos, and DVDs may be checked out for 7 days with two 7 day renewals allowed. Leased books may be checked out for 14 days, but cannot be renewed.

Renew items (unless overdue) online at

<http://sandiegolibrary.org>

Renew items by phone at 619-236-5800 or at any branch library. (You must have your library card number to renew)

The Library is not responsible for damage to audio or video equipment.

You may return library materials to any public library in San Diego and Imperial Counties.

HOLDS

Circulating library material - including Videos and DVDs may be placed on hold through the online library catalog. Items will be held for 14 days after the hold notice is mailed. A \$1.00 re-stocking fee will be charged for all hold items not picked up. There is a limit of 25 (maximum) hold items on your card at any one time.

LATE CHARGES

Books, Audiotapes & Compact Discs

Adult: 30¢ a day, with a \$20.00 maximum

Children's/Young Adult Fines: 10¢ a day, with a \$5.00 maximum

Video Materials

Adult: \$1.00 a day, with a \$20.00 maximum

Children's/Young Adult Fines: \$1.00 a day, with a \$10.00 maximum

Magazines, Paperbacks, and non-catalogued material:

Adult Fines: 30¢ a day, with a \$5.00 maximum

Children's/Young Adult Fines: 10¢ a day, with a \$5.00 maximum

CHARGE FOR LOST ITEMS

When an item is lost, you will be charged the cost of the item, plus a processing fee.

No refunds will be given once payment has been received for a lost item.

PROCESSING FEE

Adult Items - \$10.00

Juvenile Items - \$5.00

Videos, Video Discs and DVDs - \$10.00

There may also be a charge for damaged library materials.

ADDITIONAL FEES

Unpaid fines/fees will be referred for collection. This could result in additional charges and a report to a credit agency.

The Library website has current hours and locations, the Library catalog, downloadable eBooks and audiobooks, our events calendar, and much more. Use the Library website to apply for a library card, renew items, pay bills, place holds, and find other Library services.

<http://sandiegolibrary.org>

LIBRARY LOCATIONS

Allied Gardens/Benjamin	619-533-3970
Balboa Branch	858-573-1390
Carmel Mountain Ranch	858-538-8181
Carmel Valley	858-552-1668
Central Library	619-236-5800
City Heights/Weingart	619-641-6100
Clairemont	858-581-9935
College/Rolando	619-533-3902
Kensington/Normal Heights	619-533-3974
La Jolla/Florence Riford Library Ctr.	858-552-1657
Linda Vista	858-573-1399
Logan Heights	619-533-3968
Mira Mesa	858-538-8165
Mission Hills	619-692-4910
Mission Valley	858-573-5007
Mountain View/Beckwourth	619-527-3404
North Clairemont	858-581-9931
North Park	619-533-3972
North University Community	858-581-9637
Oak Park	619-527-3406
Ocean Beach	619-531-1532
Otay Mesa	619-424-0474
Pacific Beach/Taylor	858-581-9934
Paradise Hills	619-527-3461
Point Loma/Hervey	619-531-1539
Rancho Bernardo	858-538-8163
Rancho Peñasquitos	858-538-8159
San Carlos	619-527-3430
San Ysidro	619-424-0475
Scripps-Miramar Ranch	858-538-8158
Serra Mesa/Kearny Mesa	858-573-1396
Skyline Hills	619-527-3485
Tierrasanta	858-573-1384
University Community	858-552-1655
University Heights	619-692-4912
Valencia Park/Malcolm X	619-527-3405

To renew books by phone, call 619-236-5800 and press 1 (for touch-tone phone), then press 3 to renew Library materials. Materials may also be renewed in person at any Library location. Please note that items with outstanding holds cannot be renewed.

YOU MUST HAVE A VALID LIBRARY CARD TO CHECK OUT OR RENEW LIBRARY MATERIALS

(Rev. 8/15)

